

MOLLOY COLLEGE COMMUNICATIONS DEPARTMENT

INTERNSHIP INFORMATION FORM

ALL Communications students are required to complete an Internship (COM 468) during their **junior** or **senior** year. Before meeting with internship coordinator Dr. Janice Kelly or registering for COM 468, please fill out the form below. Once completed, please email it to Dr. Janice Kelly (jkelly@molloy.edu) or place it in her mailbox in the Communications office room W114.

NAME & EMAIL: _____

MEDIA OR PROFESSIONAL: _____

IF MEDIA, DID YOU COMPLETE THE FOLLOWING COURSES (CHECK ALL THAT APPLY):

_____ TV Studio Production _____ Field Production _____ Script Writing

IF PROFESSIONAL, DID YOU COMPLETE THE FOLLOWING COURSES (CHECK ALL THAT APPLY):

_____ Public Relations _____ Intro to Advertising _____ Organizational

All students are required to have a resume and cover letter. Please make an appointment with the Career Center (Public Square Room 320) to review your resume and cover letter before meeting with Dr. Janice Kelly.

WHETHER MEDIA OR PROFESSIONAL, WHERE WOULD YOU LIKE TO INTERN OR WHAT IS YOUR AREA OF INTEREST?

Here are several suggested websites to research internship opportunities:

Findspark.com internships.com mediabistro.com entertainmentcareers.net